

KONKAN UNNATI MITRA MANDAL'S
VASANTRAO NAIK COLLEGE OF ARTS AND COMMERCE

MHASALA, DIST. RAIGAD - 402 105.

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INTERNAL QUALITY ASSURANCE CELL (IQAC)

MINUTES BOOK

ACADEMIC YEAR 2018-2019.

NOTICE

Meeting No. 1

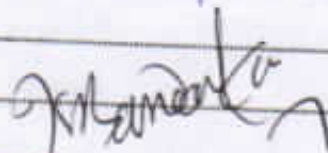
Date: 01/07/20

The First Meeting of IQAC is being held during the academic year 2018-19 on Saturday 07th, July, 2018 at 11-30 a.m. in Principal's cabin. All the Members are requested to remain present at the forthcoming meeting. The agenda of the Meeting is as follows.

Agenda:

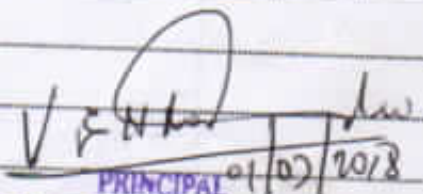
- 1) confirmation of minutes of previous meeting.
- 2) planning of Academic Activities 2018-19.
- 3) Discussion on shifting of Library to upstairs.
- 4) CCTV Facilities to upstairs.
- 5) N-List of Library.
- 6) co-curricular and Extra curricular Activities planning.
- 7) Any other Matter with the permission of chairperson. Discussion on certificate course.

Kindly be present for the meeting and oblige.



CO-ORDINATOR

INTERNAL QUALITY ASSURANCE CELL (IQAC)
VASANTRAO NAIK COLLEGE OF ARTS AND COMMERCE
MHASALA-402105, DIST. RAIGAD.



PRINCIPAL

01/07/2018
VASANTRAO NAIK COLLEGE OF
ARTS & COMMERCE, MHASALA

KONKAN UNNATI MITRA MANDAL'S
VASANTRAO NAIK COLLEGE OF ARTS AND COMMERCE

MHASALA, DIST. RAIGAD - 402 105.

INTERNAL QUALITY ASSURANCE CELL (IQAC)

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MINUTES BOOK

Meeting No. 1 Date: 07/07/2018
 Minutes.

The First meeting of IQAC during the Academic year 2018-19 was held on 7th, July 2018 at the Internal Quality Assurance cell. in Principal's cabin. This was held under the chairmanship of Principal V. S. N. Raghava Rao the following Members were present.

Sr.No.	Name of the Persons.	Designation	Signature
1)	Dr. V. S. N. Raghava Rao	Principal.	
2)	Mr. M. M. Karade.	Head clerk.	
3)	Mrs. V. S. Samel.	Senior clerk.	
4)	Prof. S. C. Samel.	Representative of Teaching staff.	
5)	Dr. M. H. Siddiqui	————— " —————	
6)	Prof. K. S. Bhosale	————— " —————	
7)	Prof. S. S. Dunda	————— " —————	
8)	Prof. R. S. Mashale	————— " —————	
9)	Mr. Fazal A. Halde	Management Representative.	
10)	Mr. Nazim Chogale	Industrialist.	
11)	Mr. Mahadev B. Patil	Local Management.	
12)	Mr. Naseer Mitha- gare.	Stakeholder Nominee.	
13)	Mr. Yogesh Gandhi	Alumni	
14)	Prof. V. S. Bandekar	Co-ordinator of IQAC.	

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MINUTES BOOK

Prof. Y. S. Bandarkar co-ordinator of IQAC warmly welcomed all members and with the permission of chairman read the agenda of today's meeting and requested all the members of their participation in the Quality Enhancement.

Agenda- 1) confirmation of minutes of the previous meeting.

With the permission of chairman the minutes of the previous Academic year 2017-18 on 06th, April 2018 was read and approved by all the members unanimously.

Agenda- 2) Planning of Academic year Activities 2018-19

After the first year U.G. B.com., B.A., and B.sc. the first day will be induction programme. secondly all the freshers are acquainted the faculties and their additional qualifications, importance of N.S.S. and NLE etc.

Agenda- 3) Discussion on shifting the Library to upstairs.

since the space is not adequate for additional students of science and P.G. classes. We are proposed to shift on Phased manner Books, Periodicals and Furniture etc. there will be separate Reading and Reference facility for Boy's and Girls 'LED' Lights, CCTV, WI-FI, Fire Extinguishers Facility also

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INTERNAL QUALITY ASSURANCE CELL (IQAC)

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MINUTES BOOK

Provided on the Library.

Agenda- 4) CCTV Facility to the Upstairs.

All the places CCTV for Monitoring, Watching on LCD TV. Whole campus is with CCTV surveillance. stair case also under CCTV.

Agenda- 5) N-List of Library e-mails and password.

As a part of UGC all the staff members are given separate E-mail and password for E-Books and E-Journals. This access has been provided to all the faculty.

Agenda- 6) Planning of co-curricular and Extra-curricular Activities.

During Induction Programme all the students are aware about N.S.S. is an Government sponsored public service program conducted by the department of Youth Affairs and sports. The importance of 120 Hours and Grace marks in addition to credits.

Agenda. 7) Any other specific issue.

There is a specific issue in the meeting on proposal made by principal on various certificate course to start from A.Y. 2018-19 in front of meeting. No any other issue arised, the meeting ends with tea.

Action Taken Report based on Minutes of IQAC

Sr. No.	IQAC Meeting Date.	Agenda topic in the IQAC Meeting.	ATR Action taken subsequently on Agenda.
1)	07/07/2018	Confirmation of Minutes.	The Minutes of previous Academic years 6th April 2018. Were confirmed after reading them out.
2)	07/07/2018	Planning of Academic Induction Programs Activities.	Induction Programs for Freshers and Bridge course.
3)	07/07/2018	Discussion on shifting Library	Phase wise all the Furniture, Books will be shifted.
4)	07/07/2018	Fitting of CCTV.	All the places CCTV was provided.
5)	07/07/2018	N-List etc.	All the Teachers are provided E-Mail and password by Inflibnet.
6)	07/07/2018	Acquinit N.S.S. and DLLE	Importance of N.S.S and DLLE in addition to credits.

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VASANTRAO NAIK COLLEGE OF ARTS AND COMMERCE

MHASALA, DIST. RAIGAD - 402 105.

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INTERNAL QUALITY ASSURANCE CELL (IQAC)

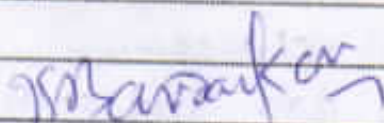
MINUTES BOOK

7)	07/07/2018	Any other subject regarding certificate course.	certificate course Approved in the meeting.
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After the first Internal Quality Assurance cell committee meeting during the Academic year 2018-19. All the staff members are appreciated by principal.

Date: 07th July 2018.

Time: 02-30 P.M.


CO-ORDINATOR

INTERNAL QUALITY ASSURANCE CELL (IQAC)
VASANTRAO NAIK COLLEGE OF ARTS AND COMMERCE
MHASALA-402105, DIST-RAIGAD.


PRINCIPAL 7/7/2018
VASANTRAO NAIK COLLEGE OF
ARTS & COMMERCE, MHASALA

KONKAN UNNATI MITRA MANDAL'S
VASANTRAO NAIK COLLEGE OF ARTS AND COMMERCE

MHASALA, DIST. RAIGAD - 402 105.

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INTERNAL QUALITY ASSURANCE CELL (IQAC)

MINUTES BOOK

Meeting No. 2

Date: 18/09/2018

NOTICE


The second Meeting of Internal Quality Assurance Cell during the Academic Year 2018-19 is to be held on Monday 24th September 2018 in the Principal Cabin at 11:30 a.m. All the members are requested to be present in the meeting and oblige. The agenda of the Meeting is as follow.

Agenda:

- 1) Confirmation of Minutes of previous Meeting.
- 2) Progress of syllabi and conduct Advanced course and Remedial classes.
- 3) Preparation of 1st, 3rd and 5th semester CBCS.
- 4) Regarding Attendance for compulsory.
- 5) Any other issue related in the last Minute with the permission of chairman.

All the members of Internal Quality Assurance Cell be present for the meeting and oblige.

Date - 18/09/2018.


CO-ORDINATOR

INTERNAL QUALITY ASSURANCE CELL (IQAC)
VASANTRAO NAIK COLLEGE OF ARTS AND COMMERCE
MHASALA-402105, DIST-RAIGAD.


PRINCIPAL
18/09/2018

VASANTRAO NAIK COLLEGE
ARTS & COMMERCE, MHASALA

KONKAN UNNATI MITRA MANDAL'S
VASANTRAO NAIK COLLEGE OF ARTS AND COMMERCE












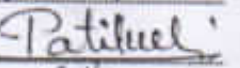
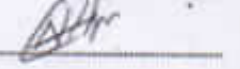


MHASALA, DIST. RAIGAD - 402 105.

INTERNAL QUALITY ASSURANCE CELL (IQAC)

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MINUTES BOOK

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Sr. No.	Name of the person	Designation	Signature
1)	Dr. V. S. N. Raghava Rao	Principal / chairman.	
2)	Mr. M. M. Karade	Head clerk.	
3)	Mrs. V. S. Samei	Senior clerk.	
4)	Prof. S. C. Samei	Representative of Teaching staff.	
5)	Prof. D. A. Tekale	———— " ———	
6)	Dr. M. H. Siddiqui	———— " ———	
7)	Prof. K. S. Bhosele	———— " ———	
8)	Prof. S. S. Dande	———— " ———	
9)	Prof. R. S. Mashale	———— " ———	
10)	Mr. Fazal A. Halde	Management Representative	
11)	Mr. Nazim Chogale	Industrialist.	
12)	Mr. Mahadev Patil	Local Management.	
13)	Mr. Naseer Mithavare	Stakeholder - Nominee.	
14)	Mr. Yogesh Gandhe	Alumni.	
15)	Prof. Y. S. Bandekar	CO-ordinator of IQAC.	

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VASANTRAO NAIK COLLEGE OF ARTS AND COMMERCE

MHASALA, DIST. RAIGAD - 402 105.


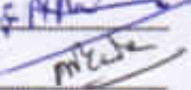

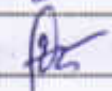





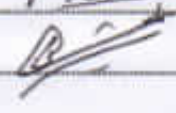
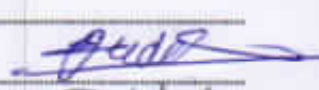
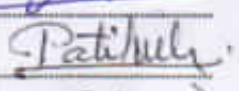
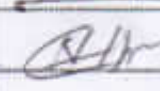
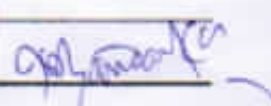
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INTERNAL QUALITY ASSURANCE CELL (IQAC)

MINUTES BOOK

Meeting No. 2 Date: 24/09/2018
Minutes.

The second meeting of Internal Quality Assurance cell committee during the Academic Year 2018-19 was held on Monday, 24th, sept. 2018 in the principal cabin. The meeting was chaired by Principal V.S.H. Raghava Rao. The following members were present in the meeting.

sr. no.	Name of the person	Designation	signature.
1)	Dr. V. S. H. Raghava Rao	Principal/Chairman	
2)	Mr. M. M. Karade	Head clerk.	
3)	Mrs. V. S. Samel	senior clerk.	
4)	Prof. S. C. Samel	Representative of Teaching staff.	
5)	Prof. D. A. Tekale	———— " ————	
6)	Dr. M. H. Siddiqui	———— " ————	
7)	Prof. K. S. Bhosale	———— " ————	
8)	Prof. S. S. Dunde	———— " ————	
9)	Prof. R. S. Mashale	———— " ————	
10)	Mr. Fazal A. Halde	Management Representative.	
11)	Mr. Nozim Chogale	Industrialist.	
12)	Mr. Mahadev Patil	Local Management stakeholder.	
13)	Mr. Naseer Mithagare	stakeholder. Nominee	
14)	Mr. Yogesh Gandre	Alumni	
15)	Prof. V. S. Bandarkar	CO-ordinator of IQAC	

Agenda- 4) Regarding attendance of university statues.

As all the students are keep 75% attendance in theory where as 90% science students for practicals for applying minority and government scholarships.

Agenda- 5) Any other issue in the last minute with the permission of the chairman.

All the teachers are ready to keep the "LOG-BOOKS" supplied by the IQAC. This will be scrutinized by principal every week end for enhancement of quality.

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VASANTRAO NAIK COLLEGE OF ARTS AND COMMERCE

MHASALA, DIST. RAIGAD - 402 105.

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INTERNAL QUALITY ASSURANCE CELL (IQAC)

MINUTES BOOK

Action Taken Report based on Minutes of IQAC

Sr. No.	IQAC Meeting Date.	Agenda topic in the IQAC Meeting.	ATR Action taken subsequently on Agenda.
1)	24/09/2018	Confirmation of Minutes.	The Minutes of previous 7th July 2018 was confirmed.
2)	24/09/2018	Progress of syllabi.	Since Term end Examinations are Approaching Advanced and Remedial to be conducted.
3)	24/09/2018	Preparation of semester	For freshers orientation of CBes and 5th. semester university pattern.
4)	24/09/2018	Attendance of Theory and practicals.	75% Theory and 90% practicals are Mandatory for Appearing university Exam.
5)	24/09/2018	'LOG - Book' for Teachers.	All the faculty ready to place in front of principal Every weekend.

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VASANTRAO NAIK COLLEGE OF ARTS AND COMMERCE

MHASALA, DIST. RAIGAD - 402 105.

INTERNAL QUALITY ASSURANCE CELL (IQAC)

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MINUTES BOOK

After the second Internal Quality Assurance cell committee meeting at the term end before vacation. principal has appreciated the efforts thanks by all faculty.

Date: 24/09/2018

Time: 02.30 P.M.


CO-ORDINATOR

INTERNAL QUALITY ASSURANCE CELL (IQAC)
VASANTRAO NAIK COLLEGE OF ARTS AND COMMERCE
MHASLA-402105, DIST-RAIGAD.


PRINCIPAL 24/09/2018
VASANTRAO NAIK COLLEGE
ARTS & COMMERCE, MHASALA

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VASANTRAO NAIK COLLEGE OF ARTS AND COMMERCE

MHASALA, DIST. RAIGAD - 402 105.

INTERNAL QUALITY ASSURANCE CELL (IQAC)

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MINUTES BOOK

Meeting No. 3. Date: 02/01/2019

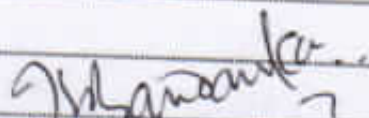
NOTICE

The third Meeting of Internal Quality Assurance cell during Academic year 2018-19 will be held on Saturday in the Principal's office at 04-00 P.M. on 12th, Jan. 2019. All the members are requested to be present on the proposed meeting. The proposed Agenda of the meeting as follows.

Agenda.


- 1) Confirmation of Minutes of Meeting of Previous committee.
- 2) Planning and Execution of Preparation of DLLE / UDAN and skit etc.
- 3) Degree distribution program of pass-out students and obtain feedback
- 4) Planning of Advanced and Remedial coaching in second term.
- 5) Result analysis of 1st, 3rd, and 5th semester.
- 6) Any other issue related in the last minute with the permission of chairman.

Kindly be present and oblige.



CO-ORDINATOR

INTERNAL QUALITY ASSURANCE CELL (IQAC)
VASANTRAO NAIK COLLEGE OF ARTS AND COMMERCE
MHASALA-402105, DIST-RAIGAD.


PRINCIPAL 2/01/2019
VASANTRAO NAIK COLLEGE OF
ARTS & COMMERCE, MHASALA




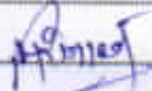








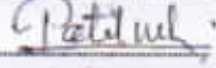

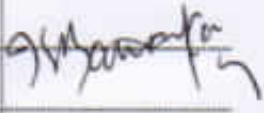
VASANTRAO NAIK COLLEGE OF ARTS AND COMMERCE

MHASALA, DIST. RAIGAD - 402 105.

INTERNAL QUALITY ASSURANCE CELL (IQAC)

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MINUTES BOOK

Sr. No.	Name of the Persons.	Designation.	Signature.
1)	Dr. V. S. N. Raghava Rao.	Principal/Chairman.	
2)	Mr. M. M. Karade.	Head clerk.	
3)	Mrs. V. S. Samel	Senior clerk.	
4)	Prof. M. S. Jadhav.	Representative of Teaching staff.	
5)	Prof. S. E. Samel	————— " —————	
6)	Prof. D. A. Takale	————— " —————	
7)	Dr. M. H. Siddiqui	————— " —————	
8)	Prof. K. S. Bhasale	————— " —————	
9)	Prof. S. S. Dunde	————— " —————	
10)	Prof. R. S. Mashale	————— " —————	
11)	Mr. Fazal A. Halde	Management Representative.	
12)	Mr. Nazim Chogale	Industrialist.	
13)	Mr. Mahadev Patil	Local Management stakeholder - Nominee.	
14)	Mr. Naseer Mithagare	————— " —————	
15)	Mr. Yogesh Gandra	Alumni	
16)	Prof. Y. S. Bandarkar.	Co-ordinator of IQAC.	

KONKAN UNNATI MITRA MANDAL'S
VASANTRAO NAIK COLLEGE OF ARTS AND COMMERCE

MHASALA, DIST. RAIGAD - 402 105.

INTERNAL QUALITY ASSURANCE CELL (IQAC)

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MINUTES BOOK

Meeting No. 3. Date: 12/01/2019.
 Minutes.

The third Meeting of Internal Quality Assurance cell Committee During the year 2018-19 was held on 12nd. Jan. 2019 on Saturday in principal's room. This was held under the chairmanship of Prin. V.S.N. Raghava Rao. The following Members were present in the meeting.

Sr.No.	Name of the persons	Designation	signature
1)	Dr. V.S.N. Raghava Rao	Principal/Chairman	
2)	Mr. M.M. Karade	Head clerk.	
3)	Mrs. V.S. Samej.	Senior clerk.	
4)	Prof. M.S. Jadhav	Representative of Teaching staff.	
5)	Prof. S.C. Samej.	———— " ————	
6)	Prof. D.A. Tekale	———— " ————	
7)	Dr. M.H. Siddiqui	———— " ————	
8)	Prof. K.S. Bhosale	———— " ————	
9)	Prof. S.S. Dunde	———— " ————	
10)	Prof. R.S. Mashate	———— " ————	
11)	Mr. Fazal A. Halde	Management Representative	
12)	Mr. Nazim Chogale	Industrialist.	
13)	Mr. Mahadev Patil	Local Management.	
14)	Mr. Naseer Mitha-gare.	stakeholder— Nominee.	

15)	Mr. Yogesh Candre	Alumni	
16)	Prof. Y. S. Bandarkar	co-ordinator of IQAC.	<i>g. s. Bandarkar</i>

Prof. Y. S. Bandarkar co-ordinator of Internal Quality Assurance cell committee welcomed all the faculty, invited Members with the permission of chairman read the agenda for today's meeting and requested all the faculty for sustenance of Quality enhancement.

Agenda- 1) confirmation of minutes of previous meeting.
With the permission of chairman the minutes of 24th, Sept. 2018 during the Academic year 2018-19 was read by the co-ordinator of IQAC and by the faculty and invited Members Unanimously.

Agenda- 2) Planning and Execution of co-curricular and extension activities and skit etc.
Preparation.
since DLLE and Extension has been recognised under University of Mumbai. Our students are prepared getting field experience of various jobs. All the students of DLLE who has completed project will be Awarded Grace Marks under ordinance O. 229 A.

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VASANTRAO NAIK COLLEGE OF ARTS AND COMMERCE

MHASALA, DIST. RAIGAD - 402 105.

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INTERNAL QUALITY ASSURANCE CELL (IQAC)

05

MINUTES BOOK

Agenda- 3)	University Degree distribution ceremony. Part of our curriculum University of Mumbai asked colleges to celebrate convocation on behalf of University. The pass out students are given necessary feedback as old students of the Institution.
Agenda- 4)	Planning and Execution of Advanced and Remedial courses. All the commerce, Humanities students are identified with previous semester result and Advanced classes and Additional material was provided. The different socioeconomic strata students and backloggers also given Remedial courses.
Agenda- 5)	Analysis of Lower Examination and Course wise. All the faculty supposed to scrutinise and Analyse unit wise with the Examination chairman and Principal. Remedial coaching and necessary measures will be taken.
Agenda- 6)	Any other subject relevant to last Minute with the permission of chairman No specific issue arises. The meeting ends with tea.

Action Taken Report based on Minutes of IQAC.

Sr. No.	IQAC Meeting Date.	Agenda topic in the IQAC Meeting.	'ATR' Action Taken.
1)	12/01/2019	Confirmation of Minutes.	subsequently on Agenda The Minutes of 24th. sept. 18 were confirmed after reading them out.
2)	12/01/2019	Planning and Execution of Extension Activities	The Extension students have allotted different projects.
3)	12/01/2019	Degree distribution	Degree distribution and obtained feed back of students.
4)	12/01/2019	Advance and Remedial classes.	Depending up on lower result both class have planned after syllabi.
5)	12/01/2019	Result analysis of Lower class.	course wise result analysis done for improvement.
6)	12/01/2019	Any other issue relevant to the subject.	No issue was neither passed by nor invited members.

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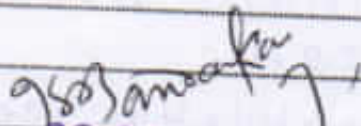
INTERNAL QUALITY ASSURANCE CELL (IQAC)

MINUTES BOOK

After the third Internal Quality Assurance cell meeting prof. Y. S. Bandarkar conveyed thanks to all the participants invited for Quality Assurance and Quality sustance. Principal also appreciated the efforts thanks by Internal Quality Assurance cell.

Date: 12th, Jan. 2019.

Time: 07.00 P.M.


CO-ORDINATOR

INTERNAL QUALITY ASSURANCE CELL (IQAC)
VASANTRAO NAIK COLLEGE OF ARTS AND COMMERCE
MHASALA-402105, DIST. RAIGAD.


PRINCIPAL 12/01/2019
VASANTRAO NAIK COLLEGE OF
ARTS & COMMERCE, MHASALA

KONKAN UNNATI MITRA MANDAL'S
VASANTRAO NAIK COLLEGE OF ARTS AND COMMERCE

MHASALA, DIST. RAIGAD - 402 105.

INTERNAL QUALITY ASSURANCE CELL (IQAC)

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MINUTES BOOK

Meeting No. 4 Date: 07/04/2019.

NOTICE

The fourth meeting of Internal Quality Assurance cell will be held in IQAC/NAAC room on Monday 15th, April 2019 at 11-30 am. All the members are requested to be present positively for the Academic year 2018-19 Meeting. The Agenda of the Meeting as follows.

Agenda.

- 1) confirmation of Minutes of previous meeting
- 2) discussion on IQA.
- 3) preparation of Quantitative Metrics (QM) criteria wise. allotted.
- 4) preparation of Quantitative Metrics (QNM) criteria wise.
- 5) preparation of Executive summary.
- 6) Any other subject relevant to above.

All the members are requested to be present for quality improvement and quality sustenance.


CO-ORDINATOR

INTERNAL QUALITY ASSURANCE CELL (IQAC)
VASANTRAO NAIK COLLEGE OF ARTS AND COMMERCE
MHASALA-402105, DIST-RAIGAD.


PRINCIPAL
7/4/2019

VASANTRAO NAIK COLLEGE
ARTS & COMMERCE, MHASALA

KONKAN UNNATI MITRA MANDAL'S
VASANTRAO NAIK COLLEGE OF ARTS AND COMMERCE

MHASALA, DIST. RAIGAD - 402 105.

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INTERNAL QUALITY ASSURANCE CELL (IQAC)

MINUTES BOOK

Sr.No.	Name of the Persons.	Designation.	Signature
1)	Dr. V. S. N. Raghava Rao	Principal/Chairman	
2)	Mr. M. M. Karade	Head clerk.	
3)	Mrs. V. S. Samej	Senior clerk.	
4)	Prof. M. S. Tadhav	Representative of Teaching staff.	
5)	Prof. S. C. Samej.	— " —	
6)	Prof. D. A. Tekale	— " —	
7)	Dr. M. H. Siddiqui	— " —	
8)	Prof. K. S. Bhosate	— " —	
9)	Prof. S. S. Dunde	— " —	
10)	Prof. R. S. Mashate	— " —	
11)	Mr. Fazal A. Halde	Management Representative.	
12)	Mr. Nazim Chogale	Industrialist.	
13)	Mr. Mahadev Patil	Local Management stakeholder.	
14)	Mr. Naseer Mithagare	Nominee.	
15)	Mr. Poolesh Gandra	Alumni	
16)	Prof. V. S. Bhandar Kar	co-ordinator of IQAC.	

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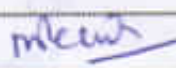

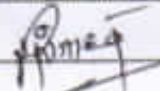




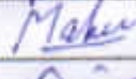

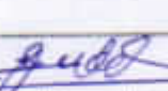
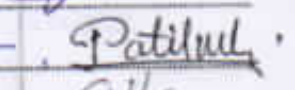


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INTERNAL QUALITY ASSURANCE CELL (IQAC)

MINUTES BOOK

Meeting No. 4 Date: 15th, April 2019
Minutes.

The fourth meeting was held on Monday in the NAAC / IQAC Room on 15th, April 2019 at 11:30 a.m. The meeting was held under the chairmanship of Principal V.S.N. Raghava Rao. The following members were present during the academic year 2018-19.

Sr. No.	Name of the Persons	Designation	Signature.
1)	Dr. V.S.N. Raghava Rao	Principal/ Chairman.	
2)	Mr. M.M. Karade.	Head clerk.	
3)	Mrs. V.S. Samel.	Senior clerk.	
4)	Prof. M.S. Jadhav.	Representative of Teaching staff.	
5)	Prof. S.C. Samel.	———— " ———	
6)	Prof. D.A. Tekale	———— " ———	
7)	Dr. M.H. Siddiqui	———— " ———	
8)	Prof. K.S. Bhosale	———— " ———	
9)	Prof. S.S. Dunde	———— " ———	
10)	Prof. R.S. Mashale	———— " ———	
11)	Mr. Fazal A. Helde	Management Represe- ntative.	
12)	Mr. Nazim Chogale	Industrialist.	
13)	Mr. Mahadev Patil.	Local Management.	
14)	Mr. Naseer Mith- agare.	stakeholder- Nominee.	

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INTERNAL QUALITY ASSURANCE CELL (IQAC)

MINUTES BOOK

15)	Mr. Yogesh Bandre	Alumni	
16)	Prof. Y.S. Bandarkar	Co-ordinator of IQAC.	

Prof. Y.S. Bandarkar co-ordinator of IQAC welcomed all the quality Assurance Members and with the permission of chairman read the Agenda for today's meeting and requested all the members in their participation for quality Enhancement and quality Assurance.

Agenda- 1) Confirmation of minutes of previous meeting
With the permission of chairman the Minutes of Third Quality Assurance cell which was held on 12nd Jan. 2019 on Saturday was read by Prof. Y.S. Bandarkar and approved by the faculty and invited participants for quality improvement.

Agenda- 2) Discussion of IQAC.
The institutional information was allotted to Administrative staff for keeping ready after getting consent from Management and concerned letter of Affiliation section.

Agenda- 3) Preparation of Qualitative Meritrics.
As per revised Manual the 35 Qualitative Meritrics for criteria wise has been allotted to staff.

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INTERNAL QUALITY ASSURANCE CELL (IQAC)

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MINUTES BOOK

	Criteria - I	- Prof. D. A. Tekale.
	Criteria - II	- Prof. S. C. Samel.
	Criteria - III	- Dr. M. H. Siddiqui.
	Criteria - IV	Prof. K. S. Bhosale.
	Criteria - V	Prof. Y. S. Bandarkar.
	Criteria - VI	Dr. S. V. Bendre.
	Criteria - VII	Prof. S. S. Dunde.
Agenda -	4) Preparation of Quantitative Meritrics. The above faculty has also been shouldered the prepare Quantitative Meritrics 58 numbers. The faculty also collect all the vital information for evidence with hand written, hard and soft copies.	
Agenda	5) Preparation of Executive Summary. All the Teachers are ready to contribute Executive summary of 5000 words during the time of SSR uploading. Almost all the teachers compiled it.	
Agenda.	6) Any other subject relevant to the Agenda. Since our Accreditation dates are falling in the 1st end of February, we are awaiting for uploading 2018-19 AQAR.	

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INTERNAL QUALITY ASSURANCE CELL (IQAC)

MINUTES BOOK

Action Taken Report based on Minutes of IQAC.			
Sr. No.	IQAC Meeting Date:	Agenda topic in the IQAC Meeting.	'ATR' Action take subsequently on Agenda
1)	15/04/2019.	confirmation of Minutes.	The minutes of the 12th. Jan. 2019 were confirmed after reading them out.
2)	15/04/2019	Discussion on IQAA.	Administrative staff has contributing college profile.
3)	15/04/2019.	Preparation of Qualitative Meritrics.	Criteria wise (35) were distributed.
4)	15/04/2019	Preparation of Quantitative Meritrics.	Criteria wise 58 were distributed.
5)	15/04/2019.	Preparation of Executive summary.	All the members are ready to do the same.
6)	15/04/2019	Any other Matter relevant to upload AQAR 2018-19	We are about to upload AQAR 2018-19

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INTERNAL QUALITY ASSURANCE CELL (IQAC)

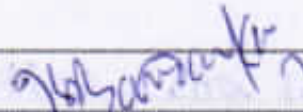
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MINUTES BOOK

After the fourth meeting of Internal Quality Assurance committee ready to upload 2018-19 AQAR. Prof. Y.S. Bandarkar conveyed thanks to all the participants invited for quality Assurance and quality sustenance. Principal also appreciated the efforts thanks by Internal Quality Assurance cell.

Date:- 15/04/2019

Time:- 2-30 P.M.


CO-ORDINATOR

INTERNAL QUALITY ASSURANCE CELL (IQAC)
VASANTRAO NAIK COLLEGE OF ARTS AND COMMERCE
MHASLA-402105, DIST-RAIGAD.


15/04/2019
PRINCIPAL

VASANTRAO NAIK COLLEGE OF
ARTS & COMMERCE, MHASALA