



# VASANTRAO NAIK COLLEGE OF ARTS, COMMERCE & BARRISTER A.R.ANTULAY SCIENCE COLLEGE

MHASALA-402 105, DIST.: RAIGAD

#### **GRIEVANCE REDRESSAL CELL:**

SR. NO	NAME OF THE COMMITTEE	NAME OF THE PERSON	DESIGNATION
1	GRIEVANCE REDRESSAL CELL (2017-18)	Prof. M.S.Jadhav Prof. Bhosale K.S Prof.Tekale D.A. Prof.Bandarkar Y.S. Prof.Dr.Siddiqui M.H.	Chairman Member Member Member Member
2	GRIEVANCE REDRESSAL CELL (2018-19)	Dr.V.S.N.Raghava Rao Prof.Samel S.C. Prof.Bandarkar Y.S. Dr.Siddiqui M.H. Prof.Bhosale K.S.	Chairman Member Member Member Member
3	GRIEVANCE REDRESSAL CELL (2019-20)	Prof.Samel S.C. Prof.Bandarkar Y.S. Dr.Siddiqui M.H. Prof.Bhosale K.S.	Chairman  Member  Member  Member  Member  Member
4	GRIEVANCE REDRESSAL CELL (2020-21)	Prof. Jadhav M.S. Prof.Samel S.C. Prof.Tekale D.A. Dr.Siddiqui M.H. Prof.Bhosale K.S.	Chairman Member Member Member Member
5	GRIEVANCE REDRESSAL CELL (2021-22)	Prof. Jadhav M.S. Prof.Samel S.C Prof.Dunde S.S Dr.Siddiqui M.H. Prof.Bhosale K.S.	Chairman Member Member Member Member Member
6	GRIEVANCE REDRESSAL CELL (2022-23)	Prof. Tekale D.A. Prof.Samel S.C. Dr.Siddiqui M.H. Prof.Bhosale K.S. Prof.Mrs.Naziri Salma	Chairman Member Member Member Member



(Prof. Digambar Tekale)



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# KONKAN UNNATI MITRA MANDAL'S VASANTRAO NAIK COLLEGE OF ARTS, COMMERCE AND

## BARRISTER A. R. ANTULAY SCIENCE COLLEGE, MHASALA, DIST. RAIGAD - 402 105.

(Affiliated to University of Mumbai)

Shri. Mushtaq Antulay, President, Konkan Unnati Mitra Mandal, Mumbai

## **Policy Document for Grievance Redressal Cell**

The function of the cell is to look into the complaints lodged by any student, and judge its merit. The Grievance Redressal cell is also empowered to look into matters of harassment. Anyone with a genuine grievance may approach the department members in person, or in consultation with the officer in-charge Students Grievance Cell. In case the person is unwilling to appear in self, grievances may be dropped in writing at the Complaint box/ suggestion box of the Grievance Cell at Administrative building. Grievances may also be sent through online portal of the college website.

## **Objectives:**

The objective of the Grievance Cell is to develop a responsive and accountable attitude among all the stakeholders in order to maintain a harmonious educational. atmosphere in the institute.

A Grievance Cell should be constituted for the redressal of the problems reported by the Students of the College with the following objectives:

- Upholding the dignity of the College by ensuring strife free atmosphere in the College through promoting cordial Student-Student relationship and Student- teacher relationship etc.
- 2) Encouraging the Students to express their grievances / problems freely and frankly, without any fear of being victimized.
- 3) Suggestion/complaint Box is installed in front of the administrative building in which the students, who want to remain anonymous, put in writing their grievances and their suggestions for improving the Academics / Administration in the College.
- 4) Advising Students of the College to respect the right and dignity of one another and show utmost restraint and patience whenever any occasion of rift arises.
- 5) Advising All the Students to refrain from inciting Students against other Students, teachers, and College administration
- 6) Advising all staffs to be affectionate to the students and not behave in a vindictive manner towards any of them for any reason.

7) Ragging in any form is strictly prohibited in and outside the institution. Any violation of ragging and disciplinary rules should be urgently brought to the notice of the Principal.

## Scope:

The cell will deal with Grievances received in writing from the students about any of the following matters:-

- 1) Academic Matters: Related to timely issue of duplicate Mark-sheets, Transfer Certificates, Conduct Certificates, or other examination related matters.
- Financial Matters: Related to dues and payments for various items from library, hostels etc.
- 3) Other Matters: Related to certain misgivings about conditions of sanitation, preparation of food, availability of transport, victimization by teachers etc.

## **Function:**

- 1) The cases will be attended promptly on receipt of written grievances from the students
- 2) The cell formally will review all cases and will act accordingly as per the Management policy
- 3) The cell will give report to the authority about the cases attended to and the number of pending cases, if any, which require direction and guidance from the higher authorities.

## Procedure for lodging complaint:

- 1) The students may feel free to put up a grievance in writing/or in the format available in the admin dept. and drop it in boxes
- The Grievance Cell will act upon those cases which have been forwarded along with the necessary documents.
- 3) The Grievance Cell will assure that the grievance has been properly solved in a stipulated time limit provided by the cell.

I/C. PRINCIPAL

Konkan Unnati Mitra Mandal's Vasantrao Naik College of Arts Commerce and

Barrister A. R. Antulay Science Longe, Mhasala,

Dist.- Raigad, Pin - 402 105.



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## KONKAN UNNATI MITRA MANDAL'S

## VASANTRAO NAIK COLLEGE OF ARTS, COMMERCE AND SCIENCE,

MHASALA, DIST. RAIGAD - 402 105.

(Affiliated to University of Mumbai)

Shri. Mushtaq Antulay, President, Konkan Unnati Mitra Mandal, Mumbai

## **Grievance Redressal Committee 2017-18**

## **Notice**

Date-02/09/2017

All members of Grievance Redressal Committee are informed that the meeting is scheduled to be held on Thursday 7<sup>th</sup> September 2017 for academic year 2017-18.

### Agenda for the meeting

- 1) Review of various activities of the Grievance Redressal Committee in the academic year 2017-18.
- 2) To confirm the minutes of last meeting.
- 3) Any other matter with the permission of the chairperson.

#### Members and Signature:

Prof. Jadhav M. S.	I/C Principal, Chairman	(मर्शाध्य
Prof. Bhosale K.S.	Member	(A)
Prof. Tekale D. A.	Member	1
Prof. Bandarkar Y. S.	Member	Stopmbules
Prof. Dr. Siddiqui M. H	Member	Omidicia

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Shri. Mushtaq Antulay, President, Konkan Unnati Mitra Mandal, Mumbai

## **Grievance Redressal Committee 2017-18**

#### Minutes of meeting

- 1) To establish peace in colleges through grievance redressal committee.
- 2) Creating a sense of unity among the students through grievance redressal committee.
- 3) Meeting ended with vote of thanks.



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Shri. Mushtaq Antulay, President, Konkan Unnati Mitra Mandal, Mumbai

## **Grievance Redressal Committee 2017-18**

#### Notice

Date-05/01/2018

All members of Grievance Redressal Committee are informed that the meeting is scheduled to be held on Wednesday 10<sup>th</sup> January 2018 for academic year 2017-18.

### Agenda for the meeting

- 1) Review of various activities of the Grievance Redressal Committee in the academic year 2017-18.
- 2) To confirm the minutes of last meeting.
- 3) Any other matter with the permission of the chairperson.

#### Members and Signature:

Prof. Jadhav M. S.	I/C Principal, Chairman	मिलाश्रेव
Prof. Bhosale K.S.	Member	and
Prof. Tekale D. A.	Member	desca
Prof. Bandarkar Y. S.	Member	Mandarica
Prof. Dr. Siddiqui M. H	Member	Anneliari

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## **Grievance Redressal Committee 2017-18**

### Minutes of meeting

- 1) Although a meeting has been organized in the college to review the work of the grievance redressal committee in the academic year 2017-18.
- 2) Awareness was created among the students through the Grievance Redressal Committee.
- 3) No complaints were received from students in the college during the academic year 2017-18.



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## **Grievance Redressal Committee 2018-19**

#### Notice

Date-03/09/2018

All members of Grievance Redressal Committee are informed that the meeting is scheduled to be held on Saturday 8<sup>th</sup> September 2018 for academic year 2018-19.

### Agenda for the meeting

- 1) Regarding the redressal of grievances in the academic year 2018-19.
- 2) To confirm the minutes of last meeting.
- 3) Any other matter with the permission of the chairperson.

#### Members and Signature:

Dr. V. S. N. Raghava Rao	Principal, Chairman	H
Prof. Samel S. C.	Member	flig
Prof. Bandarkar Y. S.	Member	\$Bondwer .
Prof. Dr. Siddiqui M. H	Member	Immeliani
Prof. Bhosale K. S.	Member	(pms)

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Shri. Mushtaq Antulay, President, Konkan Unnati Mitra Mandal, Mumbai

## **Grievance Redressal Committee**

### Minutes of meeting:

- 1) A grievance redressal committee was set up.
- 2) The work of the Grievance Redressal Committee was reviewed.
- 3) Awareness was created among the students regarding grievance redressal.
- 4) Meeting ended with vote of thanks.

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# Grievance Redressal Committee 2018-19 Notice

Date-21/02/2019

All members of Grievance Redressal Committee are informed that the meeting is scheduled to be held on Wednesday 27<sup>th</sup> February 2019 for academic year 2017-18.

### Agenda for the meeting

- 1) Regarding the redressal of grievances in the academic year 2018-19.
- 2) To confirm the minutes of last meeting.
- 3) Any other matter with the permission of the chairperson.

#### Members and Signature:

Dr. V. S. N. Raghava Rao	Principal, Chairman	
Prof. Samel S. C.	Member	AG
Prof. Bandarkar Y. S.	Member	& Bandrusso
Prof. Dr. Siddiqui M. H	Member	a ammilian
Prof. Bhosale K. S.	Member	(A)

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# **Grievance Redressal Committee 2018-19**

## Minutes of meeting:

- 1) Although a meeting has been organized in the college to review the work of the grievance redressal committee in the academic year 2018-19.
- 2) Awareness was created among the students through the Grievance Redressal
- 3) No complaints were received from students in the college during the academic



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## Grievance Redressal Committee 2019-20 Notice

Date-06/09/2019

All the members of grievance redressal committee are here by inform that meeting is scheduled on Wednesday 11<sup>th</sup> September 2019 of a Principal cabin at 12.00 pm. All the members should remain present during the meeting.

#### Agenda of the meeting

- 1) To welcome honourable members of grievance redressal committee.
- 2) Confirmation of the minutes of last meeting.
- 3) To review the activities undertaken in the Grievance Redressal Committee in the academic year 2019-20.
- 4) Any other matter with the permission of the chairperson.

#### Members and Signature:

Dr. V. S. N. Raghava Rao	Principal, Chairman	
Prof. Samel S. C.	Member	fla.
Prof. Bandarkar Y. S.	Member	V& Borne War
Prof. Dr. Siddiqui M. H	Member	Simulicio
Prof. Bhosale K. S.	Member	CAMS

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## **Grievance Redressal Committee 2019-20**

### **Minutes of Meeting**

- 1) At the very outset the chairperson welcomed all the members to the board.
- 2) Various issues were discussed in the context of grievance redressal committees in colleges.
- 3) Discussions were held with a view to coordinating between the grievance redressal committee and the students.
- 4) Emphasis was laid on creating awareness through grievance redressal committee.
- 5) The meeting was concluded with vote of thanks of chairman and members of committee.

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Shri. Mushtaq Antulay, President, Konkan Unnati Mitra Mandal, Mumbai

## Grievance Redressal Committee 2019-20 Notice

Date-05/02/2020

All the members of grievance redressal committee are here by inform that meeting is scheduled on Monday 10<sup>th</sup> February 2020 of a Principal cabin at 12.00 pm. All the members should remain present during the meeting.

#### Agenda of the meeting

- 1) To welcome honourable members of grievance redressal committee.
- 2) Confirmation of the minutes of last meeting.
- 3) Review of the work of the Grievance Redressal Committee for the academic year 2019-20.
- 4) Any other matter with the permission of the chairperson.

#### Members and Signature:

Dr. V. S. N. Raghava Rao	Principal, Chairman	
Prof. Samel S. C.	Member	182
Prof. Bandarkar Y. S.	Member	ABand Cer
Prof. Dr. Siddiqui M. H	Member	Immdicio
Prof. Bhosale K. S.	Member	Que !

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Shri. Mushtaq Antulay, President, Konkan Unnati Mitra Mandal, Mumbai

## **Grievance Redressal Committee 2019-20**

#### **Minutes of Meeting**

- 1) Issues related to redressal of grievances in the academic year 2019-20 were discussed.
- 2) There were no complaints in the academic year 2019-20.
- 3) Discussions were held with a view to coordinating between the grievance redressal committee and the students.
- 4) The meeting was concluded with vote of thanks of chairman and members of committee.

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# Grievance Redressal Committee 2021-22 <a href="Notice">Notice</a>

Date-09/09/2021

All the members of grievance redressal committee are here by inform that meeting is scheduled on Wednesday 15<sup>th</sup> September 2021 of a Principal cabin at 12.00 pm. All the members should remain present during the meeting.

#### Agenda of the meeting

- 1) To welcome honourable members of grievance redressal committee.
- 2) Confirmation of the minutes of last meeting.
- 3) To review the activities undertaken in the Grievance Redressal Committee in the academic year 2021-22.
- 4) Any other matter with the permission of the chairperson.

#### Members and Signature:

Prof. Jadhav M. S.	I/C Principal, Chairman	JAPON SUL
Prof. Samel S. C.	Member	ecg.
Prof. Dunde S. S.	Member	Then
Prof. Dr. Siddiqui M. H	Member	Comelicio
Prof. Bhosale K. S.	Member	and

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(Affiliated to University of Mumbai)

Shri. Mushtaq Antulay, President, Konkan Unnati Mitra Mandal, Mumbai

## **Grievance Redressal Committee 2021-22**

#### **Minutes of Meeting**

- 1) Various issues were discussed in the context of grievance redressal committees in colleges.
- 2) Discussions were held with a view to coordinating between the grievance redressal committee and the students.
- 3) The work of the Grievance Redressal Committee was reviewed.
- 4) Awareness was created among the students regarding grievance redressal.
- 5) The meeting was concluded with vote of thanks of chairman and members of committee.

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Shri, Mushtaq Antulay, President, Konkan Unnati Mitra Mandal, Mumbai

# **Grievance Redressal Committee 2021-22**<a href="Motice">Notice</a>

Date-08/01/2022

All the members of grievance redressal committee are here by inform that meeting is scheduled on Tuesday 11<sup>th</sup> January 2022 of a Principal cabin at 12.00 pm. All the members should remain present during the meeting.

#### Agenda of the meeting

- 1) To welcome honourable members of grievance redressal committee.
- 2) Confirmation of the minutes of last meeting.
- 3) Review of the work of the Grievance Redressal Committee for the academic year 2021-22.
- 4) Any other matter with the permission of the chairperson.

#### Members and Signature:

Prof. Jadhav M. S.	I/C Principal, Chairman	O HADIKA F
Prof. Samel S. C.	Member	169
Prof. Dunde S. S.	Member	Jung
Prof. Dr. Siddiqui M. H	Member	Innicias
Prof. Bhosale K. S.	Member	AMS .

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Shri. Mushtaq Antulay, President, Konkan Unnati Mitra Mandal, Mumbai

## **Grievance Redressal Committee 2021-22**

### **Minutes of Meeting**

- 1) Issues related to redressal of grievances in the academic year 2021-22 were discussed.
- 2) There were no complaints in the academic year 2021-22.
- 3) Awareness was created among the students regarding grievance redressal.
- 4) The meeting was concluded with vote of thanks of chairman and members of committee.